

Internet application procedure for applicants who are not enrolled in junior high school

Main Entrance Examination

①～⑧ Registration & Payment: January 13th to February 2nd

① Prepare the documents.	Prepare the documents you need to submit to your desired high school. → <u>See the Entrance Examination Procedure.</u>
↓	
② Check the <u>manual for Internet application</u> *. *志願者(しがんしゃ)マニュアル	Find the manual on the website of your desired high school starting in late December.
↓	
③ Go to the <u>Internet application site</u> *. *出願登録(しゅつがんとうろく)サイト	Find the Internet application site on the website of your desired high school.
↓	
④ Register your ID (email address).	Register your email address to the Internet application site.
↓	
⑤ Upload your ID photo.	Upload your ID photo to the Internet application site.
↓	
⑥ Register your information.	Register your information (name, date of birth, the junior high school you graduated from, etc.).
↓	
⑦ Your parent or guardian confirms your information.	Your parent or guardian confirms your information and ticks the box. <input checked="" type="checkbox"/>
↓	
⑧ Pay the examination fee.	Choose a payment method* ¹ and pay the examination fee* ² . * ¹ credit card / convenience store payment / Pay-easy

*² Once you have paid the examination fee, you cannot change the information you registered.

⑨～⑩ Submission of documents: February 3rd to February 5th (noon)

⑨ Print out the <u>address label</u> *. *宛名票(あてなひょう)	Find address label on your " <u>My Page</u> "* on the Internet application site. *マイページ
↓	
⑩ Mail the documents to the high school you applied to.	Paste the address label on an envelope and put all the necessary documents in it. Bring it to a post office and send it by <u>registered mail</u> * ¹ . Be sure to use the <u>delivery date specification service</u> * ² and set it to be delivered on February 3rd or 4th. * ¹ 簡易書留 (かんいしかきとめ) * ² 配達日指定 (はいたつびしてい)
↓	・ To use the delivery date specification service, you need to bring the letter to the post office before January 31st.
⑪ Receive the application completion email.	The high school you applied to will send <u>an application completion email</u> * by February 7th. *受理完了 (じゅりかんりょう) メール
↓	・ You can check the email on your "My Page." If you do not receive the email from the high school, call the high school on February 9th.
⑫ Print out your <u>admission ticket for examination</u> *. *受検票 (じゅけんひょう)	Print out your admission ticket for examination. (your ticket can be printed starting on February 7th)
↓	
⑬ Check the information for applicants.	Find the information sheet on the website of the high school you applied to.
↓	
⑭ Take the examination.	Bring your admission ticket for examination to the examination.

Internet application procedure for applicants who are not enrolled in junior high school
Secondary Entrance Examination / Chiba-Omiya High School's Second Examination

① ~⑦ Registration & Payment: March 3rd (4 PM) to March 5th

① Confirm the high schools that will conduct the Secondary Entrance Examination.

Find the list of high schools that will conduct the Secondary Entrance Examination on the Chiba Prefectural Board of Education website.

② Go to the Internet application site*.
*出願登録（しゅつがんとうろく）サイト

Find the Internet application site on the website of your desired high school.

③ Register your ID (email address).

Register your email address to the Internet application site.

・ If you have already registered it, you don't need to do it.

④ Upload your ID photo.

Upload your ID photo to the Internet application site.

・ If you have already uploaded it, you don't need to do it.

⑤ Register your information.

Register your information (name, date of birth, the junior high school you graduated from, etc.).

⑥ Your parent or guardian confirms your information.

Your parent or guardian confirms your information and ticks the box. ☒

⑦ Pay the examination fee.

Choose a payment method*¹ and pay the examination fee*².
*¹credit card / convenience store payment / Pay-easy

*² Once you have paid the examination fee, you cannot change the information you registered.

⑧ Submission of documents: March 6th

⑧ Submit the documents to the high school you applied to.

Bring all the necessary documents to the high school you applied to. Receive the proof of receipt of documents and other documents from the high school.

⑨ Receive the application completion email.

The high school you applied to will send an application completion email* on March 6th. You can check the email on your "My page."

*受理完了（じゅりかんりょう）メール

・ You can check the email on your "My page."

⑩ Print out your admission ticket for examination*.
*受検票

Print out your admission ticket for examination.
(your ticket can be printed starting on March 7th)

⑪ Take the examination.

Bring your admission ticket for examination to the examination.