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| 営業所の名称 | | | | | | | | | | | 選任取扱管理者氏名 | | | | | | | | | | | | | | | | | | 現住所 | | | | | | | | | | | | | 資格 | | | | | | | | | | 合格、認定又は修了番号 | | | | | | | | | | | | | | | | | 職名 | | | 選任別 | | | | | | | | | | | |
| 総合 | | | 国内 | | | | 手配 | | | 合格番号 | | | | | | 認定番号 | | | | | | | 修了番号 | | | | 新規 | | | 継続 | | | | その他 | | | | |
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| 上記のとおり、旅行サービス手配業務取扱管理者を選任したので報告します。 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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旅行サービス手配業務取扱管理者選任一覧表